

Agenda: 4th Annual General Meeting

Time / Date	Tuesday 10 November 2020
Venue	Via ZOOM
Chair / Minutes	Steve Burns / Lisa Hofler

Time	Item	Owner
7:00 pm	1. Opening formalities	
	<ul style="list-style-type: none"> 1. Opening welcome and apologies 2. Confirmation of Quorum 3. Confirmation of Agenda (including any proposed additions) 	Steve
	2. BPG Annual General Meeting	
	a) Confirm minutes of previous AGM	Steve
	b) Receive and Consider <ul style="list-style-type: none"> • Report from the Committee on activities 1 July 2019 to 30 June 2020 • Annual Financial statement (submitted to members in accordance with Part 7 of the Associations Incorporation Reform Act 2012 (Vic)) 	Steve
	c) Election of Committee members, vacancies are – <ul style="list-style-type: none"> • Secretary, Treasurer, 3 Ordinary committee members 	Steve
	d) Confirm / Vary Subscription and joining fee Motion: That membership fees for 2020 remain unchanged from 2020. Schedule of fees attached.	Chairman
	e) Special motions <i>MOTION: x</i>	Chairman
	f) Other Business	Chairman
	g) Open forum - Questions	Chairman
7:30 pm	3. Close	Chairman

Annual General Meeting Minutes

Time / Date	Wednesday 13 November 2019
Venue	Ballarat South Community Hub
Chair / Minutes	Steve Burns / Jude Porteous / Indigo Brooke
Attendees	Steve Burns, Lisa Hofler, Ellen Burns, Karen Fitzpatrick, Liz O'Dwyer, John Moss, Jude Porteous, Elizabeth Moss, Sarah Ryan, Indigo Brooke
Apologies	Michelle Head, Kate Lidgerwood, Lucy Lu,
Guests	Robin Hallett, Diana Martinez-Valadez

1. Opening formalities

1. Opening welcome and apologies
2. Confirmation of Quorum
3. Confirmation of Agenda (including any proposed additions)

Chairperson's Welcome

The Chairperson welcomed all attendees and thanked them for their attendance. As there were several non-committee members at the meeting, we all introduced ourselves and our roles to date.

Confirmation of minutes of previous general meetings

Minutes of previous annual general meeting were confirmed.

"That the minutes of the 2018 AGM be confirmed"

Moved:	Steve Burns	Seconded:	Elizabeth Moss	Vote:	Passed
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Report on Committee Activities

The President, Steve Burns, and other committee members (Liz O'Dwyer – Permablitz, Jude Porteous – Events, Karen Fitzpatrick – Memberships and Website), presented summaries of their reports on the activities of the Guild over the last 12 months. Steve also commented on the PDC and Intro to PDC weekends.

"That the Report on Committee Activities is accepted"

Moved:	Lisa Hofler	Seconded:	Karen Fitzpatrick	Vote:	Passed
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Annual Financial Statement

The financial statements were approved by committee before being presented to the AGM. At the AGM, the Treasurer briefly reviewed key points of the Balance Sheet and Income Statement. Members' questions were addressed and these were mostly clarifications. BPG Inc. is in a very healthy financial state, with overall assets totalling \$77,336.31.

"That the Annual Financial Statement is accepted"

Moved:	Karen Fitzpatrick	Seconded:	Michael Ringrose	Vote:	Passed
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Acknowledgement of Committee members & volunteers

The President acknowledged the service of and thanked the following retiring committee members – Liz Marsden. Jude Porteus was thanked for taking on the leadership of the Events team after Liz' resignation. Special thanks to Karen Abramovich who has joined the Events team and supported Jude to generate a string of events in the second half of the year – well done!

He also made special mention of Robert & Althea Oliver for their continued support of permablitzes & working bees and Ellen Burns for her leadership of The Hidden Orchard, including expanding the committee and streamlining organisational systems. The Hidden Orchard have received multiple grants in the last two years and the new system of organising harvests according to geographic areas, with all enquiries going through a central Harvest Coordinator, has resulted in a much more efficient and simple system. Having local Harvest Leaders in each area means that relationships with tree owners will be built across the years. We look forward to the continuing success of all our BPG projects.

Both Events & Permablitz are looking for 1-2 new members.

The committee has decided to create an Education Team to oversee and organise all permaculture related education activities: the PDC, Introduction to PC weekends, short talks and advanced permaculture workshops. The development of this team will be one of the President's priorities over 2020. If you are interested in being involved, please contact him.

Election of Committee Members

This being an 'odd' numbered year, the President & Secretary positions are declared vacant. As there is no current Vice President, this role remains vacant.

President

Nominations

Steve Burns

There being no other nominations Steve Burns is elected unopposed.

Vice President

Nominations

None

Secretary

Nominations

Lisa Hofler

There being no other nominations Lisa Hofler is elected unopposed.

Ordinary Members

"That the committee will hold office for eight ordinary members for the next year.

Moved:	Steve Burns	Seconded:	Elizabeth Moss	Vote:	Passed
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Nominations

1. John Moss
2. Elizabeth Moss
3. Jude Porteous
4. Indigo Brooke
5. Sarah Ryan
6. Liz O'Dwyer
7. Elise Sullivan
8. Vacant

There being no nominations in excess of the number of vacant positions, all candidates are elected.

There is still a vacancy for General Committee members, so please contact info@ballaratpermacultureguild.org should you be interested in joining the committee.

Review of Membership Fees

Single	Household
1-Year Single Concession \$25 Single Full fee \$30	1-Year Household Concession \$40 Full Fee 1 year \$45
2-Year Single Concession \$45 Single Full fee \$55	2-Year Concession Household \$75 Full Fee Household \$85

Pro-rata fees are no longer relevant as memberships will run for 12 months from the date of the meeting at which the nomination is accepted.

“That there is no proposal to change the fees for the 2019 year”

Moved:	Lisa Hofler	Seconded:	John Moss	Vote:	Passed
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General Business

There was no other General Business

There being no further business, the meeting was declared closed and members adjourned for supper.

Meeting Closed: 7:14pm